



Adirondack Health Institute

POSITION ANNOUNCEMENT: Data Analyst

Adirondack Health Institute is leading the way in rural health care transformation across a nine county region of the North Country. We have leveraged our twenty five plus years as a 501(c) (3) non-profit organization with our relationships, resources, expertise and capacity to build healthy communities. The last three years have seen explosive growth.

We are seeking people who share our passion, drive and commitment to make a difference by improving the health of our community members. Only those who possess a can-do attitude, thrive in a constantly changing environment, are results driven, and want to work as part of a dynamic team, need apply. If you are enthusiastic, energetic and ready to “roll up your sleeves”, we have that new challenge you were hoping to find!

Position Summary: The Data Analyst contributes to the success of AHI initiatives by identifying, collecting, aggregating, analyzing, and summarizing data that supports planning and evaluation activities. This position provides analysis that assists in problem solving, solution development, decision making, and strategic planning. The analyst participates in database design, development, and implementation. The analyst designs queries which produce a variety of summaries and reports—for diverse audiences including administrators, public health and health care delivery organizations, and community groups. The analyst consults with AHI program staff and partners to develop an understanding of their data visualization needs to design effective and creative ways to understand large, complex sets of data through visual representations and reports that present insights to support actionable decision making practices. The ability to respond to multiple demands in a fast-paced environment is required. The Data Analyst will work in the Information Services Department of AHI, supporting all AHI programs.

Position Qualifications

Education & Experience: Bachelor’s degree in health information management, statistics, accounting, actuarial science, mathematics, finance, public health, health administration, or other analytically-oriented health related field required. An advanced degree is preferred. Minimum two years of experience in health informatics, healthcare finance, health economics, actuarial/underwriting, or other related health data reporting and analytics role strongly preferred. Knowledge of population health management, community health, public health, value based payment concepts, the regional health care delivery system, and of health care reform strongly preferred.

Other Skills: Must have proficiency with commonly used database, spreadsheet, and word processing software (i.e. MS Access, MS Excel, MS Word) along with sufficient knowledge to select the appropriate information to be captured and reported. Must be detail oriented, have excellent analytical skills and strong written and oral communication and interpersonal skills. Proficiency in data visualization and GIS tools is strongly preferred. Must be comfortable with a fast-paced environment and have the ability to manage and prioritize multiple projects and tasks to meet deadlines. Experience working with predictive models and healthcare quality metrics is highly desirable. Knowledge of community health assessment and population health indicators is highly desirable.

Other Requirements: Must have a valid New York State driver’s license and vehicle, or provide evidence of mobility within assigned community.

Position Schedule: Full-Time

FLSA Status: Exempt

How to Apply:

Please email your resume to ahirecruit@gmail.com, with the position title in the subject line.