AGENDA & MEETING NOTES

MEETING INFORMATION

MEETING TITLE:	**Recruitment and Retention Workgroup**
DATE/TIME:	January 12, 2016 9:00am – 10:00am
LOCATION:	Conference Call
NEXT MEETING:	March 8, 2016

ATTENDEES

Workgroup Co-Leaders: Darlene Lewis, Canton-Potsdam Hospital
Mark Lukens, Behavioral Health Services North
Marti Burnley, Hudson Headwaters Health Network
Susan Dornan, NY Connects- Warren & Hamilton Counties
Melissa Johnston, North Country Department of Labor
Mary Beth Moran, HM AHEC
Megan Murphy, AHI
Ami Parekh, Behavioral Health Services North
Becky Preve, Franklin County Office for the Aging
Cindy Siwek, North Country Home Care Services
Dylan Soper, 1199/SEIU
Chelsea Truehart, HM AHEC
Kim Uhler, Clinton County Mental Health and Addiction Services
Leza Wood, HM AHEC

AHI Staff: Kelly Owens

Unable to attend:
Donna Beal, Mercy Care for the Adirondacks
Rene Groesbeck, Indian River Rehabilitation Center
Tamara Hill, NAHEC
Kathleen Korman, New State Nurses Association
Michelle Law, Franklin-Essex-Hamilton BOCES
Elizabeth Parsons, Fort Hudson Health System
Mark Spiezio, Cambridge Valley Rescue Squad
Kathy Tucker, 1199/SEIU

MEETING OVERVIEW

TOPICS:

Welcome:

Participants were welcomed via conference call.

Workgroup Overview:

There are currently 3 subgroups within this workgroup and all have met once with meeting overviews of each provided to all workgroup members prior to the meeting. It was strongly encouraged that all workgroup members participate in one subgroup as the majority of work will be done at this subgroup level. Workgroup members asked for a description of each subgroup to aid in deciding which group to join. A brief overview of each of the three subgroups: Recruitment-Attraction, Recruitment-Hiring and Retention Strategies was provided to the workgroup.

It was also requested that an individual(s) within each subgroup act as a chair for these subgroups to assist in subgroup meeting planning and group activities/initiatives.

Workgroup Role in Year 1 Workforce Spending:

Discussion regarding the workforce spending strategy requirements and changes that occurred in December with each PPS offered a 25% discount on the spending requirement for Year 1 (which ends March 31).

The Recruitment and Retention Workgroup will play a role in approving funds related to recruitment strategies. Some discussion included how the Training and Resources Workgroup is proceeding with training funds. An application with guidelines for organizations to request recruitment funding will be drafted and sent to members to review/recommend changes.

Next Steps:

- All workgroup members are asked to contact AHI PPS Workforce staff with the subgroup they wish to participate in.
- Anyone interested in chairing a subgroup is asked to contact AHI PPS Workforce staff.
- Draft information related to recruitment funding to follow.

Next meeting:

March 8, 2016 via conference call. All 2016 meeting dates have been emailed to group members – group has decided to meet the second Tuesday of every other month.