



AGENDA & MEETING NOTES

MEETING INFORMATION

MEETING TITLE:	Employee Engagement Workgroup
DATE/TIME:	December 15, 2015 11:00am - 12:00pm
LOCATION:	Conference Call
NEXT MEETING:	TBD

MEMBERS PRESENT

<p>Brian Byrd, NYS Health Foundation Casey Caron, Clinton County Mental Health and Addictions Chris Hunsinger, Warren County Career Center Kathleen Korman, NYSNA</p> <p>AHI Staff: Barbara Iverson Kelly Owens</p>	<p>Unable to Participate Leader: Michelle LeBeau, Champlain Valley Physician’s Hospital Karyn DePalma, HCR Home Care Liliana Heredia, Community Health Care Association of NYS (CHCANYS) Jasmin Rampath, Community Health Care Association of NYS (CHCANYS) Dylan Smith, 1199/SEIU</p>
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OVERVIEW NOTES

Welcome

Michelle LeBeau was unable to participate in the meeting. The group was welcomed by Kelly Owens.

Employee Communication/Engagement Plan

The group reviewed the draft plan. A small group met on several occasions to complete – Maureen Cozine (NYS Health Foundation), Barbara Iverson and Kelly Owens (AHI) met on 11/13/15 for preliminary discussion of content needed. Barbara and Kelly met again on 11/25/15 to bring together the ideas in to a draft document. Maureen, Barbara, Kelly and Casey Caron (Clinton County Mental Health and Addictions) met again on 12/3/15 to finalize and send draft to the entire workgroup. After discussion, suggested changes to the document included adding videos as a means to communicate with staff in organizations (question to be included in communication section within the current state assessment) as well as an introduction to why the information is necessary from partner organizations.

Plan will be updated with suggested changes and sent to the workgroup. The changes will also be sent to the Center for Health Workforce Studies for inclusion in the current state assessment.

Employee Impact Plan

A subgroup will be meeting in the coming weeks to discuss a plan on working with staff who may be impacted by DSRIP project implementation. Participants include Chris Hunsinger, Dylan Smith and Kelly Owens.

Next Steps

Updated communication plan will be sent to workgroup members. This plan must be approved by the Workforce Committee and Steering Committee by 3/31/16.



Next Meeting

All on the call felt it would be preferred to plan all meetings for 2016 at once. A survey will be sent to determine the best meeting date and a meeting schedule will be sent to all in early January.